

**BelovED Community Charter School  
Regular Board Meeting  
Thursday, August 16, 2018, 12:00 pm  
508 Grand Street  
Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 12:09 PM by Nicole Jackson.

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/20	X		
Salvatore Risalvato	6/30/19	X		
Rich Valdes	6/30/19	X		
Sheridan Bell	6/30/20	X		

Bret Schundler – School Partners LLC

Laura Tosic – BCCS, Business Administrator/Board Secretary

Michele Link – Principal/Acting Lead

Duanne Moeller – Director of Operations

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

**II. Approval of Minutes from July 19, 2018 Regular Board Meeting.**

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

### III. Human Resources

1. **2018-08-16-18-01** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for a fixed term during the 2018 – 2019 School Year, effective July 1, 2018 – August 31, 2018.

Hire	Position	Salary	Start Date/End Date
Syvester Simmons	After Hours Security	\$13.00/per hour	Jul 1 - Aug 31
Nikely Villiere	After Hours Security	\$13.00/per hour	Jul 1 - Aug 31

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

2. **2018-08-16-18-02** Resolved, the BCCS Board of Trustees approves the hiring, and stipends where indicated, of the following employees for the School Year 2018 – 2019, effective September 1, 2018 – June 30, 2019.

Hire	Position	Salary	Start Date
Angie Mee Hyun Fujishima	Teacher	\$53,500	August 27, 2018
Theodore W. Sutter, IV	Teacher	\$53,500	August 27, 2018
Michele May	Teacher	\$59,500	August 27, 2018
Traci Koval	MS Dean of Students	\$70,000	August 27, 2018
Kaitlyn O'Connor	Teacher	\$54,000	August 27, 2018
Meghan DeLaplain	Teacher	\$54,500	August 27, 2018
Gabriella Sepulveda	Teacher	\$55,500	August 27, 2018
Johnnie Smoak	Bus Driver	\$28 / per route	September 1, 2018
Sam Donato	Bus Aide, mornings only	\$15 / per route	September 1, 2018
Jamie Harvin	Bus Aide	\$15 / per route	September 1, 2018

Sandra Legette	Bus Aide	\$15 / per route	September 1, 2018
Esteve Lowely	Bus Aide	\$15 / per route	September 1, 2018
Wistlyne Therner	Bus Aide	\$15 / per route	September 1, 2018
Brian Walton	Head Custodian	\$55,000	August 16, 2018
Pearlie Wilson	Bus Aide	\$15 / per route	September 1, 2018
Connie Henderson	Bus Aide	\$15 / per route	September 1, 2018
Kimberly Grant	Bus Aide	\$15 / per route	September 1, 2018
Shahara Coaxum	Bus Aide, afternoons only	\$15 / per route	September 1, 2018
Maria Bonilla	Bus Driver	\$26 / per route	September 1, 2018
Victor Chiriboga	Bus Driver	\$28 / per route	September 1, 2018
Daleth Escoto	Attendance Officer & Lunch Aide Coordinator	\$33,000	September 1, 2018
Bernard Clark	Teacher	\$68,500	August 27, 2018
Patricia Felts	Evening Cleaner	\$40 / per night, plus \$100 attendance	September 1, 2018
Sam Donato	Evening Cleaner	\$40 / per night, plus \$100 attendance	September 1, 2018
Taquon Singleton	Evening Cleaner	\$40 / per night, plus \$100 attendance	September 1, 2018
Ikei Bell	Evening Cleaner	\$40 / per night, plus \$100 attendance	September 1, 2018
Ny Jaya Pickett	Evening Cleaner	\$40 / per night, plus \$100 attendance	September 1, 2018
Mejon Scott	Evening Cleaner	\$40 / per night, plus \$100 attendance	September 1, 2018
Synora Washington	Evening Cleaner	\$40 / per night, plus \$100 attendance	September 1, 2018
Shifica Mason	Part-time Security Guard	\$12 / hour	September 1, 2018
Ebony Curry	Part-time Security Guard	\$12 / hour	September 1, 2018
Valeria Cooley	Full-time Security Guard (10/month)	\$12 / hour	September 1, 2018
Katherine Ochoa	Assistant Business Administrator	\$50,000	September 1, 2018

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			

S. Bell	X			
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3. **2018-08-16-18-03** Resolved, the BCCS Board of Trustees approves the following stipends for the School Year 2018 – 2019.

Employee	Position	Stipend
Camille Allen	Summer School Nurse	\$35.00/hour, up to \$3,500.00
Lisa Smith	After School Activity Registration & Payment Collection Management	\$6,000
Stephanie Pierce	After Care Coordinator	\$7,000
Chavelle Porter	After School Program Coordinator	\$3,000
Kristen Turner	MS ELA Dept. Chairperson	\$5,000
Michael Long	K-5 Dean of Students Summer Work	\$9,000

4. **2018-08-16-18-04** Resolved, the BCCS Board of Trustees approves the following attendance bonus stipend for the School Year 2017 – 2018.

Employee	Position	Attendance Criteria	Stipend
Lauren Fink	Teacher	Absent 1-3 days	\$500
Oneida Class-Ortiz	Teacher Asst.	Absent 1-3 days	\$125
Sylvia Martinez	Teacher Asst.	Absent 1-3 days	\$125

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

5. **2018-08-16-18-05** Resolved, the BCCS Board of Trustees approves of the following bus driver year completion bonuses for SY 2017 - 2018.

<b>Employee</b>	<b>Position</b>	<b>Criteria</b>	<b>Stipend</b>
Joseph Albert	Bus Driver	SY17-18 Year Completion Bonus	\$750
Jeanette Carter	Bus Driver	SY17-18 Year Completion Bonus	\$750
Francisco Hernandez	Bus Driver	SY17-18 Year Completion Bonus	\$750
Sharon Jackson	Bus Driver	SY17-18 Year Completion Bonus	\$750
Ronald Missouri	Bus Driver	SY17-18 Year Completion Bonus	\$750
Altagracia Ramirez	Bus Driver	SY17-18 Year Completion Bonus	\$750
Asuncion Ramirez	Bus Driver	SY17-18 Year Completion Bonus	\$750
Mary-Ulloa Ramirez	Bus Driver	SY17-18 Year Completion Bonus	\$750
Lucila Rodriguez	Bus Driver	SY17-18 Year Completion Bonus	\$750
Ethel Salisbury	Bus Driver	SY17-18 Year Completion Bonus	\$750

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

#### **IV. Facilities Update**

- a. Modular Annex / Multipurpose Room Update (Schundler)
- b. 525-535 Grand Street Update (Schundler)

#### **V. Business**

1. **2018-08-16-18-06** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of June 29, 2018 – July 19, 2018, in the amount of \$347,342.52.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**2. 2018-08-16-18-07** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 07/31/18 and 08/15/18 in the amount of \$75,000 and \$55,000.00 respectively.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**3. 2018-08-16-18-08** Resolved, the BCCS Board of Trustees approves of the submission of the June 2018 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**4. 2018-08-16-18-09** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase one 2009 IC Front Engine Transit 54-passenger bus from Hunterdon County Educational Services Commission for \$10,000.00.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**5. 2018-08-16-18-10** Resolved, the BCCS Board of authorizes the School Business Administrator to enter in agreement with GovConnection in the amount of \$28,396.16 for ERate related information technology equipment.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

**6. 2018-08-16-18-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter in agreement with GovConnection in the amount of \$9,773.14 switch technology equipment non ERateable.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

R. Valdes	X			
S. Bell	X			

**7. 2018-08-16-18-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter in agreement with GovConnection in the amount of \$92,023.62 for the purchase of Chromebooks, computer carts, licensing, SmartCast VizioTV's.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

- 8. 2018-08-16-18-13** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter in agreement with AG Parts in the amount of \$2,076.05 for Chromebooks parts.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

- 9. 2018-08-16-18-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a lease with DeLeon Parking for the four parking spaces, each space at a cost of \$250/monthly. Annual Cost \$12,000.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent



N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes	X			
S. Bell	X			

## **VI. Open Comment on Non-Agenda Items**

## **VII. Other Business**

## **VIII. Board Comments**

1. School Consultant discussed the hiring process on current open positions for the new school year. Currently scrubbing through resumes and reaching out for phone interviews. There is a tighter labor market for teachers, resulting in a bidding war with salaries.
2. School Consultant mentioned an interest by Peter Wasinger becoming a BCCS Board of Trustee member once the Friends Of organization folds.
3. School Consultant discussed in the next School Year 2019 – 2020, BCCS considering the option to buy its own building. After seven years, BCCS will have the ability to re-finance and be eligible to get a tax exempt issuance through the NJ Redevelopment Authority. In addition, buy out the construction loan for the Middle School across the street, escrow monies on the existing building and Annex Modular. The BCCS will be legally separate and have no utility for Friends Of.
4. Hold Harmless discussion.
5. Discussion on plan to update metrics on the furtur Dashboard, with a focus on benchmark assessment.
6. Focus on scholar culture, summer institute preparation, family handbook, and a better flow of Grades K – 8.
7. Improvements to MS Math, revamp curriculum.
8. Address concerns with Math, multiplication in Grade 3, curriculum redesign due to data from prior year.
9. To address a solution to the number of Board members, next quarter board recruitment will begin in order to attain an odd number of board members.

## **Adjournment**