

**BelovED Community Charter School
Regular Board Meeting
Thursday, February 21, 2019, 7:00 pm
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 7:09 PM by Nicole Jackson.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/20	X		
Salvatore Risalvato	6/30/19		X	
Rich Valdes	6/30/19		X	
Sheridan Bell	6/30/20	X		

Bret Schundler – School Partners LLC

Michele Link – Principal/Acting Lead

Laura Tosis – School Business Administrator/Board Secretary, BCCS

Duanne Moeller – Director of Operations

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

II. Approval of Minutes from January 17, 2019 Regular Board Meeting.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X

R. Valdes				X
S. Bell	X			

III. Human Resources

1. **2019-02-21-19-01** Resolved, the BCCS Board of Trustees approves the hiring, and stipends where indicated, of the following employees for the School Year 2018 – 2019, effective September 1, 2018 – June 30, 2019.

Hire	Position	Salary	Start Date
Virgilia Davis	Substitute Teacher	\$120 / day	December 12, 2018
Leticia Romero	Substitute Teacher	\$120 / day	October 25, 2018
Wafa Saib	Substitute Teacher	\$120 / day	January 24, 2019
Stephanie Schulte	Substitute Teacher	\$120 / day	January 24, 2019
Ikeasha Ford	Part Time Security Guard (replacement hire)	\$12 / hour	February 4, 2019
Nicole Johnson	Substitute Security Guard	\$12 / hour	January 29, 2019
Johnnie Smoak	Bus Aide	\$15 / per route	January 29, 2019
Iris Ferrera	Bus Driver	\$28 / per route, \$18.50/hour	February 19, 2019
Shadashia Council	Evening Cleaner	\$40 / night	February 19, 2019

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

2. **2019-02-21-19-02** Resolved, the BCCS Board of Trustees approves the following perfect attendance bonus stipend for School Year 2018 - 2019.

Employee	Position	Perfect Attendance Month	Stipend
Essence Waiters	Evening Cleaner	January 2019	\$100
Margaret Frazier	Evening Cleaner	January 2019	\$100
Sally Darboe	Evening Cleaner	January 2019	\$100
Cheryl Morrison	Evening Cleaner	January 2019	\$100

Motion: J. Lisboa	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

3. **2019-02-21-19-03** Resolved, the BCCS Board of Trustees approves the following Afterschool Intensives to be reimbursed by Title I Funds.

Staff Member	Position	Grade	Days	Hours	Time Frame	Hourly Rate	Total Max Stipend
Denise Morrobel	Teacher	6	2	1.25	02/11/2019 – 05/31/2019	\$40	\$1,250
Tyree Ladd	Teacher	8	2	1.25	02/11/2019 – 05/31/2019	\$40	\$1,300
Did Martin	Teacher	7	2	1.25	02/11/2019 – 05/31/2019	\$40	\$1,300
Asher Banning	Teacher	5	2	1.25	02/11/2019 – 05/31/2019	\$40	\$1,350
Amanda Rodriguez	Teacher	4	2	0.75	02/11/2019 – 05/31/2019	\$40	\$1,150
Rachael Hurm	Teacher	3	2	0.75	02/11/2019 – 05/31/2019	\$40	\$1,150
Alyssa Tremblay	Teacher	2	2	0.75	02/11/2019 – 05/31/2019	\$40	\$900
Sylvia Martinez	Teacher Assistant	4 & 5	2	1.25	02/11/2019 – 05/31/2019	\$25	\$1,187.50

Amanda McLane	Teacher	2	Substitute	7.5	02/11/2019 – 05/31/2019	\$40	\$300
Motion: J. Lisboa		Second: S. Bell					
		Yes		No	Abstain	Absent	
N. Jackson		X					
J. Lisboa		X					
S. Risalvato						X	
R. Valdes						X	
S. Bell		X					

IV. Field Trips

- 2019-02-21-19-04** Resolved, the BCCS Board of Trustees approves the following Field Trips:

Date	Grade	Destination/City	Amount
March 20, 2019	1st (1A)	Jersey Explorers Children's Museum	\$370.00
March 27, 2019	1st (1B)	Jersey Explorers Children's Museum	\$370.00
March 28, 2019	1st (1C)	Jersey Explorers Children's Museum	\$370.00
April 3, 2019	1st (1D)	Jersey Explorers Children's Museum	\$370.00
April 4, 2019	1st (1E)	Jersey Explorers Children's Museum	\$370.00
May 1, 2019	2nd	Theater Works at Montclair State University	\$1,745.75
May 8, 2019	4th	Stirling Mineral Farm	\$2,165.00
June 14, 2019	8th Graduation Trip	Funplex, East Hanover	\$5,037.85

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato				X
R. Valdes				X
S. Bell	X			

V. Business

1. 2019-02-21-19-05 Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of January 18, 2019 – February 21, 2019, in the amount of \$326,204.48.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

2. 2019-02-21-19-06 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 02/15/19 and 02/28/19 in the amount of \$342,000 and \$345,000 respectively.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 3. 2019-02-21-19-07** Resolved, the BCCS Board of Trustees approves of the submission of the January 2019 Board Secretary Report to the NJ Department of Education.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 4. 2019-02-21-19-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter agreement with Hoover truck Centers for general repair maintenance in the amount of \$5,000.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 5. 2019-02-21-19-09** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Charter Technology Solutions for BelovED Community Charter High School's Paging and Clocks systems for the School Year 2018 – 2019 in the amount of \$33,685.00.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 6. 2019-02-21-19-10** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Charter Technology Solutions for BelovED Community Charter High School's E-rate: Internal Connections for the School Year 2017 – 2018 in the amount of \$17,774.75.

Motion: S. Bell	Second J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 7. 2019-02-21-19-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Charter Technology Solutions for BelovED Community Charter High School's E-rate: Internal Connections for the School Year 2018 – 2019 in the amount of \$21,315.00.

Motion: S. Bell	Second J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X

S. Bell	X			
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- 8. 2019-02-21-19-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase three (3) 2008 Thomas EF Transit style 54-passenger buses from Byram Bus Line Inc. for an amount not to exceed \$60,000.00.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 9. 2019-02-21-19-13** Resolved, the BCCS Board of Trustees authorizes the payment of \$25.00 / per pick-up for no more than two times per month to Asuncion Ramirez. Mr. Ramirez will be responsible with his own vehicle to pick up the trash from the bus parking lot at 32 State Street, Jersey City and to bring it for disposal to BCCS' dumpster at 508 Grand Street, Jersey City.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 10. 2019-02-21-19-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a lease with DeLeon Parking for one additional parking space at a cost of \$250/monthly. Annual Cost \$3,000.00.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 11. 2019-02-21-19-15** Resolved, the BCCS Board of Trustees approves a payment of up to \$21,900.00 to Urbahn Architects for the requested modifications for the science lab interior and gymnasium volley ball inserts for BCCS High School Project at 525-535 Grand Street.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 12. 2019-02-21-19-16** Resolved, the BCCS Board of Trustees agrees to enter into a services contract for the Period of January 1, 2019 through December 31, 2019 with Right Angle Solutions, Inc. in an amount not to exceed \$26,500 for services relating to the development of and maintenance of student arrival and student dismissal software for use by BelovED. The agreement is subject to attorney review.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 13. 2019-02-21-19-17** Resolved, the BCCS Board of Trustees agrees to enter into an agreement with Right Angle Solutions, Inc. for the receipt of royalties relating to the sale of software developed for use by BelovED. The agreement is subject to attorney review.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

- 14. 2019-02-21-19-18** Resolved, the BCCS Board of Trustees consents to participate in funding for the Special Education Medicaid Initiative (SEMI) for FY 2020. SEMI provides an opportunity to claim funding for certain related services that are delivered to classified Medicaid eligible students. BCCS is now mandated to participate because 40 or more Medicaid eligible special education students will be met in School Year 2019 - 2020.

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X

R. Valdes				X
S. Bell	X			

VI. Public Comment on Non-Agenda Items

1. Request of parent to add another individual to the PTO Board who will collaborate directly with the BCCS Board of Trustees to address parents concerns. Engage parents with faculty – streamline process.

VII. Executive Closed Session

1. Resolved, the BCCS Board of Trustees, pursuant to the New Jersey's Open Public Meetings Act, will meet in closed session to discuss personnel and pending legal matter.

Motion: J. Lisboa	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
R. Valdes				X
S. Bell	X			

VIII. Other Business

1. Latest update on HIB provided by the Head Dean, 5 submitted, 0 met the specific criteria to be qualified as HIB for the month of February.
2. Growth of Charter Schools discussion.
3. Empowerment Academy Charter School received approval for grade level expansion and Charter renewal.
4. Multipurpose room construction to start in the fall and planned to be ready in one year (September 2020). A fully constructed room joined to rear of building.
5. Facilities update 525-535 Grand Street – Sheathing in place (board insulation value) done in the rear of the building. PSE&G will be moving power lines. On track to completion.

Adjournment