

**BelovED Community Charter School
Regular Board Meeting
Thursday, March 21, 2019, 7:00 pm
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 7:09 PM by Nicole Jackson.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/20		X	
Salvatore Risalvato	6/30/19	X		
Rich Valdes	6/30/19		X	
Sheridan Bell	6/30/20	X		

Bret Schundler – School Partners LLC

Michele Link – Principal/Acting Lead

Laura Tosis – School Business Administrator/Board Secretary, BCCS

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

II. Approval of Minutes from February 21, 2019 Regular Board Meeting.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			

R. Valdes				X
S. Bell	X			

III. Human Resources

1. **2019-03-21-19-01** Resolved, the BCCS Board of Trustees approves the hiring, and stipends where indicated, of the following employees for the School Year 2018 – 2019, effective September 1, 2018 – June 30, 2019.

Hire	Position	Salary	Start Date
Shantasia Williams	Teacher Assistant	\$28,000	January 22, 2019
Jerry Holley	Teacher	\$55,000	February 14, 2019
Marisol Ghizzone	Teacher	\$63,000	February 19, 2019
Betsy Marmol	One-on-One Aide	\$24,500	March 11, 2019
Susan Posluzny	Maternity Leave Replacement Teacher	\$55,000	March 16, 2019

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

2. **2019-03-21-19-02** Resolved, the BCCS Board of Trustees approves the following perfect attendance bonus stipend for School Year 2018 - 2019.

Employee	Position	Perfect Attendance Month	Stipend
Cheryl Morison	Evening Cleaner	February 2019	\$100
Sally Darboe	Evening Cleaner	February 2019	\$100

Essence Waiters	Evening Cleaner	February 2019	\$100
Shadashia Council	Evening Cleaner	February 2019	\$100
Margaret Frazier	Evening Cleaner	February 2019	\$100

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

3. **2019-03-21-19-03** Resolved, the BCCS Board of Trustees approves the following Winter stipends for the School Year 2018 - 2019.

Employee	Position	Stipend
Marguerite O'Brien	Girls Basketball Coach	\$1,000
James Hooper	Girls Basketball Asst. Coach	\$1,000
Michael Jeter	Boys Basketball Coach	\$1,000
Dale Waul	Boys Basketball Asst. Coach	\$1,000

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

IV. Field Trips

1. **2019-03-21-19-04** Resolved, the BCCS Board of Trustees approves the following Field Trips:

Date	Grade	Destination/City	Amount
May 21, 2019	3 rd	Statue of Liberty and Ellis Island	\$1,623.30
May 21, 2019	5th (3 students)	Spelling Bee, Marist High School, Bayonne, NJ	\$15
April 11, 2019	6th (4 studnets)	Math Contest, Marist High School, Bayonne, NJ	\$20
May 21, 2019	MS (20 students)	Scholastic Olympics, Marist High School, Bayonne, NJ	\$75

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

V. Business

1. **2019-03-21-19-05** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of February 22, 2019 – March 21, 2019, in the amount of \$490,918.16.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 2. 2019-03-21-19-06** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 03/15/19 and 03/29/19 in the amount of \$375,000 and \$345,000 respectively.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 3. 2019-03-21-19-07** Resolved, the BCCS Board of Trustees approves of the submission of the February 2019 Board Secretary Report to the NJ Department of Education.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 4. 2019-03-21-19-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter in agreement in the amount of \$6,525.00 with Atlantic Environmental Solutions, Inc. for the Soil & Groundwater Biennial Certification of 508 Grand Street.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 5. 2019-03-21-19-09** Resolved, the BCCS Board of Trustees approves of the submission of A Uniform State Memorandum of Agreement between Education and Law Enforcement Officials including its 2019 revisions.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 6. 2019-03-21-19-10** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter in agreement with CDW Government Inc. in the amount of \$43,615.80 for the purchase of Chromebooks and Management Console Licenses.

Motion: S. Risvalto	Second S. Bell			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

7. **2019-03-21-19-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DLeon Auto Parts in the amount of \$6,000.00 for the engine purchase and labor costs related to Bus no. 11.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

8. **2019-03-21-19-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter in agreement with Atterbury & Associates, Inc. in the amount of \$5,600.00 for appraisal services related to refinancing the mortgages of BelovED's facilities bond transaction.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			

R. Valdes				X
S. Bell	X			

- 9. 2019-03-21-19-13** Resolved, the BCCS Board of Trustees approves the attached revisions to the Student Transportation Shared Services Agreements and Administration & Faculty Shared Services Agreements with Empowerment Academy Charter School, which involve no net financial revenue/expense impact for either school.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 10. 2019-03-21-19-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter in agreement with NJSchoolJobs.com in the amount of \$2,000.00. This will enable BelovED Community Charter School to post an unlimited number of positions for as long as is needed.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 11. 2019-03-21-19-15** Resolved, the BCCS Board of Trustees approves of the SY20 Budget and its submission to the NJDOE.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 12. 2019-03-21-19-16** Resolved, the BCCS Board of Trustees approves the attached Corporate Resolutions relating to the proposed refinancing by Friends Of BelovED Community Charter School 2, Inc., of the school's Elementary and High School facilities, and authorizes its Counsel to revise same as necessary to support the completion of contemplated transactions and financings.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 13. 2019-03-21-19-17** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter in agreement with Lands' End to re-new BelovED's Community Charter Middle and Elementary School on-line uniform supplier contract.

Motion: S. Risvalto	Second: S. Bell			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

14. 2019-03-21-19-18 Resolved, the BCCS Board of Trustees approves of the Comprehensive Annual Financial Report and the Auditor's Management Report for the 2017 – 2018 School Year.

Motion: S. Risvalto	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

VI. Public Comment on Non-Agenda Items

1. Discussion focused on class size, staff demographics and what measures are being taken to address a student's educational struggle.

VII. Executive Closed Session

1. Resolved, the BCCS Board of Trustees, pursuant to the New Jersey's Open Public Meetings Act, will meet in closed session to discuss personnel and pending legal matter.

Motion: S. Risvalto	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

VIII. Other Business

1. Latest update on HIB provided by the Head Dean, 4 submitted, 0 met the specific criteria to be qualified as HIB for the month of March.
2. Discussed classroom layout for FY19-20 (Main building – Grades K – 5th, Modular Annex - Empowerment Garde 4th-5th, High School building Grades 6th-9th). SY20-21 (Main building – Grades K – 5th, Modular Annex - Empowerment Garde 4th-6th, High School building Grades 6th-10th).
3. Facilities update 525-535 Grand Street – Overall cost of building is coming in as estimated. Finishing work (i.e., Kitchen equipment, specific lab elements to outfit) are coming in a bit higher in cost, about \$200,000 over original estimate. On track to completion (ETA July 2019).

Adjournment