

**BelovED Community Charter School  
Regular Board Meeting  
Thursday, November 15, 2018, 7:00 pm  
508 Grand Street  
Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 7:15 PM by Jessica Lisboa.

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/19	X		
Jessica Lisboa	6/30/20	X		
Salvatore Risalvato	6/30/19	X		
Rich Valdes	6/30/19		X	
Sheridan Bell	6/30/20	X		

Bret Schundler – School Partners LLC

Michele Link – Principal/Acting Lead

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf - School Business Administrator, Empowerment Academy CS

Kelsy Vargo – Highmark School Development

**II. Approval of Minutes from October 18, 2018 Regular Board Meeting.**

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

### III. Human Resources

1. **2018-11-15-18-01** Resolved, the BCCS Board of Trustees approves the hiring, and stipends where indicated, of the following employees for the School Year 2018 – 2019, effective September 1, 2018 – June 30, 2019.

Hire	Position	Salary	Start Date
Leticia Romero	Substitute Teacher	\$120 / per day	October 1, 2018
Melissa Millad	Per Diem Nurse	\$375 / per day	September 16, 2018
Daniella McKoy	Evening Custodian	\$40 / night	October 16, 2018
Quashon Powell	Security	\$12 / hour	October 15, 2018

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

### IV. Field Trips

1. **2018-11-15-02** resolved, the BCCS Board of Trustees approved of the following Field Trip:

Date	Grade	Destination/City	Amount
April 9, 2019	3 <sup>rd</sup> Grade	Traveling Pets Program (petland Discounts), BCCS, Jersey City NJ	\$600

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

## V. Business

**1. 2018-11-15-18-03** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of October 9, 2018 – November 15, 2018, in the amount of \$374,168.15.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**2. 2018-11-15-18-04** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 11/15/18 and 11/30/18 each in the amount of \$325,000 respectively.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 3. 2018-11-15-18-05** Resolved, the BCCS Board of Trustees approves of the submission of the October 2018 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 4. 2018-11-15-18-06** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter agreement with Hoover truck Centers for general repair maintenance in the amount of \$2,500.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 5. 2018-11-15-18-07** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Air Group LLC in the amount of \$18,810.00 for the replacement of the roof mounted HVAC #2 along with disconnection and removal of the existing HVAC equipment and rooftop curbs.

Motion: S. Risalvato	Second J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X

S. Bell	X			
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- 6. 2018-11-15-18-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Air Group LLC in the amount of \$8,654.00 for the replacement of the heat exchanger on HVAC #13.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 7. 2018-11-15-18-09** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Air Group LLC in the amount of \$7,650.00 for the replacement of the heat exchanger on HVAC #14

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 8. 2018-11-15-18-10** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$10,791 for the purchase of a MS Reading Intervention Program.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 9. 2018-11-15-18-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DLD Construction, LLC for snowplowing services at the BCCS Main Building, in addition, for snowplowing services for the 28 State Street location (BCCS Bus Parking Lot) at the following rates:

BCCS Main Building:

<u>STORM</u>	<u>PLOW</u>	<u>ICEMELT</u>	<u>SHOVELING</u>
1-6"	\$ 450.00	\$ 275.00	\$ 500.00
6-12"	\$ 775.00	"	\$ 850.00
12-18"	\$1,175.00	"	\$ 1,200.00
18-24"	\$1,575.00	"	\$ 1,500.00

28 State Street (BCCS Bus Parking Lot):

\$300.00 per 6 inches and \$100.00 ice melt

\*Extra charges apply above 24 inches of snow.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 10. 2018-11-15-18-12** Resolved, the BCCS Board of Trustees approves the Annual Fiscal Questionnaire and its submission to the NJ DOE

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 11. 2018-11-15-18-13** Resolved, the BCCS Board of Trustees approves of the replace of the Beloved Community Charter School exterior sign.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

- 12. 2018-11-15-18-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Right Angle Solutions, Inc. in regards to a web based application related to a new busing solution system. Discussions were completed and an agreed upon royalty of five percent of gross revenue for the first year and twenty percent thereafter.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
R. Valdes				X
S. Bell	X			

**Adjournment**